

## **ACCESSIBILITY NOTICE**

We aim to make our website accessible for people of all abilities and disabilities, including older audiences, and those with visual, hearing, cognitive or motor impairments. In order to aid use of this site, we have begun to introduce a series of editorial and design requirements to improve the accessibility of the site to those users who may have special needs or may be using assistive devices.

## **CHANGING THE LOOK OF THE WEBSITE**

The website has been designed to work with assistive technologies. We recommend that your computer or device is setup to enhance your entire computer experience. The BBC provide a useful page providing useful hints and tips to assist you if you have difficulty using the internet or have any accessibility issues, the site is [www.bbc.co.uk/accessibility/](http://www.bbc.co.uk/accessibility/)

## **USING 'VOICE-OVER' TOOLS**

### **Apple Users**

**Mac** Use the 'Universal access' tool situated in the 'System Preferences' section. In here you will find a number of features including a 'Voice Over' tool that will read out loud what is on the screen.

**iOS** You can access 'Voice Over' tools and change text size or screen zooming options. To set these features go to the 'Settings' button then the 'General' option and finally the 'Accessibility' menu.

For more information please visit : [www.apple.com/accessibility/voiceover](http://www.apple.com/accessibility/voiceover)

### **Windows Users**

Dependant on your version of Windows you can make this website more accessible .

Please visit: [www.microsoft.com/enable](http://www.microsoft.com/enable) for more information.

## **CONSISTENT NAVIGATION**

Throughout the site we have tried to keep the navigation consistent. Certain pages are available from every single page on the website. All image links have text alternatives. All of our pages follow a logical document structure to assist screen readers and other assistive technology. Our website is dynamic and will reformat the navigation to fit any screen size.

## **PLAIN ENGLISH**

The language used on the site will, where possible, be concise, easy to understand and free from jargon, abbreviations and technical terms.

## **BROWSER COMPATIBILITY**

This website has been designed to work with the following browsers. If you are experiencing issues with the website it is recommended that you install the latest version of the browser.

- Internet Explorer 11 or Edge
- Firefox
- Safari
- Google Chrome
- All mobile browsers

## **CODING STANDARDS**

We have ensured our site conforms to W3C standards for xhtml and css. Adhering to these standards should make our site accessible across browsers which adhere to the same standards, and should make our pages more accessible to those using screen readers and similar devices.

## **CONTACT**

If you have any comments about the accessibility of the site please contact our it department [itdepartment@tgs.kent.sch.uk](mailto:itdepartment@tgs.kent.sch.uk)